

TD Stevens Electrical
5960 North Sam Houston Parkway
Humble, TX 77396

Electrical Employment Application

Position(s) Applying For: _____

Application Date: ____ / ____ / ____

Personal Information:

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone _____ Work Phone _____ ext. _____ Cell
Phone _____

Email Address: _____

How did you hear about our company?

Employment Information

Citizenship/Work Status (select one): U.S. Citizen, Green Card Holder, U.S. Work Permit/Visa,
Canadian Citizen, Canadian Work Permit/Visa

Current Employer (if any): _____

Years of Work Experience directly related to the position you are applying for: _____

Employment Type Desired: Full-Time / Part-Time

Desired Compensation: \$ _____ Hourly or \$ _____ Annually

Other Compensation Desired: _____

When are you available to start work? _____

Education

Name of School: _____

Type: High School/College or University/Business or Trade School/Professional School

Location: _____

Number of Years Spent: _____

Completed? Y/N Major or Degree Received: _____

Criminal History

Have you ever been convicted of a felony or misdemeanor (excepting any minor traffic violations)? Y/N

If yes, please explain and attach any relevant documentation.

Driver's License Information:

Do you have a valid driver's license? Y/N

Do you have reliable transportation to work (please be specific)? _____

Driver's License Number: _____ State of Issue: _____

Operator, Commercial (CDL), Chauffeur

Do you have a clean driving record? Y/N

List any moving violations and/or accidents from the last 3 years: _____

Military Service

Have you ever been in the Armed Forces? Y/N

If yes, which branch: _____?

Are you currently a member of the National Guard or Reserves? Y/N

Specialty: _____ Date Entered: _____

Discharge Date: _____

Work Experience

Please list your work experience for the past 5 years, beginning with your most recent job. If you were self-employed, give the firm name. Attach additional sheets if necessary and attach resume if applicable.

Name of Employer: _____

Full Address: _____

Phone: _____

Name of Last Supervisor: _____ -

Employment Dates: _____ to _____

Pay or Salary: _____ From _____ To _____

Starting Pay: _____ Final Pay: _____

Your last job title: _____

Specific reason for leaving: _____

List the jobs you held, duties performed, skills used/learned, advancement or promotions received while at this company.

May we contact this employer? Y/N

Name of Employer: _____

Full Address: _____

Phone: _____

Name of Last Supervisor: _____ -

Employment Dates: _____ to _____

Pay or Salary: _____ From _____ To _____

Starting Pay: _____ Final Pay: _____

Your last job title: _____

Specific reason for leaving: _____

List the jobs you held, duties performed, skills used/learned, advancement or promotions received while at this company.

May we contact this employer? Y/N

Name of Employer: _____

Full Address: _____

Phone: _____

Name of Last Supervisor: _____ -

Employment Dates: _____ to _____

Pay or Salary: _____ From _____ To _____

Starting Pay: _____ Final Pay: _____

Your last job title: _____

Specific reason for leaving: _____

List the jobs you held, duties performed, skills used/learned, advancement or promotions received while at this company.

May we contact this employer? Y/N

Electrical Industry Skills Section Instructions:

ONLY select the specific industry skills that you consider yourself to be **very** knowledgeable about, with a high level of competency.

1. Electrical Industry Skills: What types of systems have you worked with? Select all that apply.

- | | |
|--|------------------------------|
| A. Access control | N. Pneumatic systems |
| B. Hydraulic systems | O. Radio – RF |
| C. Building management | P. Security systems |
| D. Low voltage | Q. Signaling systems |
| E. CCTV | R. Solid state |
| F. Manufacturing Equipment | S. Street & highway lighting |
| G. Climate control | T. Traffic signaling |
| H. Mechanical systems | U. Transistorized subsystems |
| I. Data | V. Fire systems |
| J. Medium voltage | W. High voltage |
| K. Elevators | X. Power distribution |
| L. Overhead cranes | Y. Voice/telecom |
| M. Emergency critical load (computer) distribution systems | |

2. What types of wiring have you worked with? Select all that apply.

- | | |
|---------|----------------|
| A. 110 | E. 480 |
| B. 4160 | F. Co-ax |
| C. Cat5 | G. Fiber optic |
| D. 220 | H. Phone |

3. What specific parts, accessories, or fixtures have you worked with? Select all that apply.

- | | |
|-------------------------------------|--------------------------------------|
| A. 3-way switches | Q. Halogen lighting |
| B. Electrical switchgear assemblies | R. Service box |
| C. Motors | S. Conduit tubing |
| D. AC | T. Intercoms |
| E. Fluorescent lighting | U. Terminals |
| F. Outlets | V. Control panel |
| G. Attic fans | W. Lighting fixtures – recessed |
| H. Fuse box | X. Transformers |
| I. Panel boards | Y. DC |
| J. Ceiling fans | Z. Lighting fixtures – surface mount |
| K. Fuses | AA. Variable frequency drive |
| L. PLC | BB. Dimmer switches |
| M. Circuit breaker box | CC. Load centers |
| N. Generators | DD. Wall switch |
| O. Relays | EE. Electric meter |
| P. Conduit pipe | FF. Motor controls |

4. What applications do you have experience with? Select all that apply.

- | | |
|------------------------|---------------------|
| A. Aircraft | H. Manufacturing |
| B. Clean rooms | I. Marine |
| C. Commercial | J. Multi-family |
| D. Floating floor | K. Off-shore |
| E. Government projects | L. Public utilities |
| F. Hospitals/Medical | M. Residential |
| G. Industrial | N. Schools |

5. What job functions have you performed? Select all that apply.

- | | |
|----------------------------|---------------------------|
| A. Activity reporting | G. ANSI |
| B. Activity tracking | H. Appliance installation |
| C. Advertising (broadcast) | I. Assembling |
| D. Advertising (online) | J. Budgeting |
| E. Advertising (print) | K. Building codes |
| F. Air Hammer Operation | L. Business development |

M. Call center management
N. Carpentry
O. Change orders
P. Channel development
Q. Client interaction
R. Client/account management
S. Cold calling
T. Commission development
U. Computer literate
V. Conduit benders
W. Connect wires
X. Consultative selling
Y. Contract negotiations
Z. Contract/proposal preparation
AA. Conventions/trade shows
BB. Customer service
CC. Data entry
DD. Department forecasting
EE. Design/build
FF. Designer
GG. Develop relationship/alliances
HH. Dispatching
II. Drafting
JJ. Draftsman
KK. Driving
LL. Drywall repair
MM. Electrical compatibility
NN. Engineer/PE
OO. Estimator
PP. Executive
QQ. Expense reports
RR. Fabricating
SS. Facility manager
TT. Field supervisor
UU. Forecasting
VV. Foreman
WW. General construction
XX. General manager
YY. Goal setting
ZZ. IEEE
AAA. Inspector
BBB. Install conduit
CCC. Installation
DDD. New construction
EEE. Instructor
FFF. International
GGG. Inventory control
HHH. Journeyman
III. Layout
JJJ. Lead generation
KKK. Lead management
LLL. Leadership
MMM. Machine operator
NNN. Maintenance
OOO. Maintenance – apartment
PPP. Manager
QQQ. Manufacturer rep
RRR. Market analysis
SSS. Material handler
TTT. National electrical code
UUU. NEC Standards
VVV. Negotiate Contracts
WWW. NETA
XXX. OEM
YYY. Operate power tools
ZZZ. Operations manager
AAAA. P&L
BBBB. Plan-o-grams/Schematics
CCCC. Plan/Spec
DDDD. Planning
EEEE. Policy/procedure development
FFFF. Power tools
GGGG. Prepare financial reports
HHHH. Presentation preparation
IIII. Preventative maintenance
JJJJ. Product demonstration
KKKK. Production
LLLL. Production specialist
MMMM. Project management
NNNN. Project scheduling
OOOO. Promotions development
PPPP. Proposal presentation
QQQQ. Prospecting/Lead generation
RRRR. Punch list
SSSS. Purchase orders
TTTT. Purchasing
UUUU. Quality Assurance/Control
VVVV. Read blueprints

WWWW.	Read schematics	TTTTT.	Sizing wires/cables
XXXX.	Report generation	UUUUU.	Soldering
YYYY.	Reporting	VVVVV.	Staffing
ZZZZ.	Research	WWWWW.	Strategic alliances
AAAAA.	Rewire structures	XXXXX.	Superintendent
BBBBB.	Rough-in	YYYYY.	Supervision
CCCCC.	Run wiring in conduits	ZZZZZ.	Take-offs
DDDDD.	Run wiring underground	AAAAAA.	Team building
EEEEE.	Safety	BBBBBB.	Telemarketing – inbound
FFFFF.	Safety coordinator	CCCCCC.	Telemarketing – outbound
GGGGG.	Sales	DDDDDD.	Territory management
HHHHH.	Sales – in-home	EEEEEE.	Test meter operation
IIIII.	Sale – retail	FFFFFF.	Tracing short circuits
JJJJJ.	Sales – wholesale	GGGGGG.	Trainer
KKKKK.	Sales – residential	HHHHHH.	Troubleshooting
LLLLL.	Sales management, Area	IIIII.	Using ammeters
MMMMM.	Sales management, National	JJJJJJ.	Using ohmmeters
NNNNN.	Sales management, Regional	KKKKKK.	Using oscilloscopes
OOOOO.	Sales training development	LLLLLL.	Using voltmeters
PPPPP.	Service	MMMMMM.	Vendor coordination
QQQQQ.	Service agreements	NNNNNN.	Wiring – connecting
RRRRR.	Shipping coordination	OOOOOO.	Wiring – installation
SSSSS.	Shipping/receiving	PPPPPP.	Wiring – testing

6. What computer-related experience do you have? Select all that apply.

- | | |
|--------------------------|------------------|
| A. ACT | H. MS Office |
| B. Approach | I. MS PowerPoint |
| C. AutoCAD | J. MS Word |
| D. Estimation (software) | K. QuickPen |
| E. Goldmine | L. SalesLogix |
| F. MS Access | M. WinSales |
| G. MS Excel | |

Certifications and Licenses

What certifications and licenses do you have? Select all that apply, including state and license numbers where applicable.

- Apprentice Electrician License _____, _____

- Master Electrician License _____, _____
- Registered Professional Engineer _____, _____
- Journeyman Electrician License _____, _____
- Other Licenses and Certifications held: _____

Additional Information

Use the space below (*add a lined half-page?*) to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. If you have a resume, please include it with this application.

Professional References

Please list 3-4 people you have worked with who can attest to your on-the-job experience and performance.

Name: _____

Position: _____

Company: _____

Telephone: _____

Email: _____

Name: _____

Position: _____

Company: _____

Telephone: _____

Email: _____

Name: _____

Position: _____

Company: _____

Telephone: _____

Email: _____

Name: _____

Position: _____

Company: _____

Telephone: _____

Email: _____

Did you complete this application yourself? Y/N

If no, who did/who assisted you? _____

Agreement (PLEASE READ CAREFULLY BEFORE SIGNING):

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment. I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with TD Stevens Electrical creates an actual or implied contract of employment. I understand that, if I accept employment with TD Stevens Electrical, it will be on an at-will basis. This means that either TD Stevens Electrical or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by Power Systems Electric Corporation. I release TD Stevens Electrical, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize TD Stevens Electrical to investigate information concerning my education, licensing, certifications, driving record, criminal history, employment experiences and all other aspects of

my background relevant to my proposed employment. I release Power Systems Electric Corporation and its employees from all liability arising from such an investigation.

Signature of Applicant: _____

Printed Name: _____ Date: _____

TD Stevens Electrical is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability. We assure you that your opportunity for employment with Power Systems Electric Corporation depends solely on your qualifications.